*Kalandra Education Group*

*Gateway Student Information Sheet*

*School:*

*Contact:*

*Email:*

*Contact number: (please add more lines as required)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Student First Name | Student Surname | Student Email Address | NSI Number | Date of Birth | Ethnicity (statistics) |
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*Kalandra Education Group*

*Gateway Order Sheet*

*School:*

*Contact:*

*Email: Contact Number:*

*Order number: (please add more lines as required)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Student Name | Unit Standards Required  | Date required by | Number of credits | Cost | Office only: Login in details |
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|  |  |  |  |  |  |
|  |  | Total Cost: |  |  |

**Office Use only:**

Processed By: Date: Into system: Yes / No Date:

Logins generated by: Date: Logins sent to school: Date:

Invoice completed by: Date: Invoice sent: Date: